

**STATE OF NEVADA**  
**BOARD OF PSYCHOLOGICAL EXAMINERS**  
4600 Kietzke Lane, Bldg. B-116, Reno, NV 89502  
(775)688-1268  
nbop@govmail.state.nv.us

**PSYCHOLOGIST COMPLAINT PROCESS**

**Statement of Purpose**

The following information instructs consumers of the procedure for filing a complaint against a psychologist, the Board's process of review and investigation of the complaints, and other general information about the various types of disciplinary actions and disposition of complaints.

**Who should file a complaint?**

Anyone who believes a [licensed] psychologist has or is engaged in illegal or unethical activities. The most effective complaints are those containing firsthand information which can be verified and document.

**How is a complaint filed?**

To initiate a review, a complaint must be printed or typed on the attached form, and submitted as an original copy, as well submit a signed and witnessed (not necessarily notarized) Release of Psychological Records form. Complaints should provide a statement explain the nature of the complaint in as much detail as possible along with any documentary evidence.

**How are complaints processed?**

The Board will respond to each complaint. Where allegations, if substantiated, would warrant disciplinary action, a formal investigation will begin. Other cases may be handled through referral to a more appropriate agency or organization.

**When a complaint is formally investigated,** both the complaintant and the subject of the complaint may be interviewed. Details of the investigation remain confidential and are not part of the public record. However, if the Board decides to proceed with a complaint and take formal action on the matter, the complaint, investigation and details may become public information. If allegations are confirmed, the matter will be referred to the Nevada Deputy Attorney General for possible prosecution. (For a complete review of the complaint process, see: NRS 641.230 through NRS 641.330.)

**Should unlicensed practice or unprofessional conduct be reported?**

If there is evidence that an unlicensed person is participating in activities requiring a license, the Board should be notified, by submitting the complaint forms. Likewise, therapists who learn of such allegations against a colleague must take appropriate action including contact with the local police as practicing psychology without a license, or calling oneself a psychologist, is a criminal violation (gross misdemeanor).

**Additional Information.**

Should you need additional information on the complaint process, please contact the Board at the address or phone number indicated above.